





## DATA PROTECTION ACT

Following the cremation service the board will send you information on the memorials available at this crematorium. If you do not wish to receive this information please tick this box.

## RECYCLING OF METALS

All metals remaining following cremation will be sent for recycling. Disposal of these metals by recycling helps to reduce the impact on our environment, avoids the use of non-renewable resources and complies with legislation. The metals recovered are recycled through a national scheme with the net profits going to death related charities. Please see the recycling of metals leaflet provided by the crematorium for further information.

Should you wish to dispose of the metals in any other way then please tick this box  and advise your funeral arranger to contact our office. **This must be before the day of cremation. The cremation will be carried out within 72 hours of the service in accordance with the guiding principles in the Charter for the Bereaved.**

## FLORAL TRIBUTES

If left at the crematorium these are displayed in the Cloister Walk for seven days after the day of cremation. After this period they will be cleared away to make room for other funerals.

## I CONFIRM THAT I HAVE READ AND UNDERSTOOD THE ABOVE

Signature of Applicant..... Date.....

## APPLICANT'S INSTRUCTION FOR ASHES

The Cremation Form 1, Part 6 is your instruction detailing what you would like to happen regarding the ashes of the deceased. There are three option boxes to choose from. Please remember the interment of the ashes is a final and generally irrevocable act. If you are unsure as to your wishes we would advise that you mark Option 3 on the Cremation Form 1, Part 6 and take time to consider your final decision. The guidelines for completing Part 6 are detailed below: -

### **Option 1: Ashes to be scattered/interred/otherwise dealt with by the crematorium.**

We do not scatter ashes above the ground at North East Surrey Crematorium, they may only be interred.

Unwitnessed interment of ashes - ashes are interred in a communal lawn after a period of four weeks from the date of cremation. A record is kept at the crematorium of all ashes placed in the gardens. The lawns are not for one individual cremation but when filled contain many cremations, placed side by side. A limited space will be left for future requests to place remains near to relatives already in the lawns.

Witnessed interment of ashes - please ensure you state this in the information box and if the ashes are to be placed with a previous deceased please state the name and location if known. You will need to contact the crematorium to arrange a day and time for the interment to take place.

### **Option 2: Ashes to be collected from the crematorium**

Collected by Funeral Director

Collected by the Applicant for Cremation (you)

Collected by someone else – please state the name of the person coming to collect the ashes on your behalf. (This person will need to bring a form of identification with them)

### **Option 3: Ashes to be held awaiting your decision.**

North East Surrey Crematorium will hold the ashes for three months from the date of cremation. After this period a letter will be sent to your last known address giving you 21 days to contact us. Should we not hear back from you within the 21 days the ashes will be interred in the Garden of Remembrance.

Should you require any further assistance please do not hesitate to contact our office on 020 8337 4835